

**ROSELLE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING AGENDA
IMMEDIATELY FOLLOWING REGULAR BOARD MEETING
DECEMBER 13, 2023
COMMUNITY ROOM A/B**

CALL TO ORDER

President Smith called the meeting to order at 7:20 p.m.

PRESENT

Six (6) Trustees were present physically at the start of the meeting: President, Katie Smith; Vice President, Terrell Barnes; Secretary Michael Harrington; Treasurer, Monika Nasiadka; Trustee, Len Baumgart; and Trustee Sue Harold.

Trustee, Roxee Timan was present virtually at the start of the meeting.

Also present were Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult and Teen Services Manager, Maureen Garzaro; Youth Services Manager, Alea Perez; and Communications Coordinator, Jason Kepler.

MOTION TO ALLOW ATENDANCE BY TRUSTEE PER REMOTE POLICY

Treasurer, Nasiadka moved to allow remote attendance for Trustee, Timan. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Harold, Harrington, Nasiadka, Smith
NAYS:	None
ABSTAIN:	None
ABSENT:	None

BUDGET & FINANCE COMMITTEE

a. Presentation of Draft Special Reserve Transfer Ordinance

Executive Director Johnson presented the first draft of the Special Reserve Transfer Fund Ordinance highlighting the remaining balance is TBD as the Audit is yet to be completed.

PERSONNEL & SALARY

a. Review Draft Pay Grade Listing Updated for 1/1/24 Minimum Wage Increase

Executive Director Johnson presented a draft of the current pay scale grade deputed to comply with the next increase in minimum wage effective January 1, 2024.

POLICY

a. Updates to Existing Blood Donor Policy to Include Organ Donation – for legal compliance

Executive Director Johnson provided overview and noted the policy was inadvertently omitted in the Board Packet but will be included in December when the policy is up for approval.

b. Updates to Existing Victims' Economic Security and Safety Act Policy – for legal compliance

Executive Director Johnson provided a brief background of the policy along with an overview of the forthcoming updates. The policy is ready to go to the December meeting for approval.

BUILDING & PLANNING COMMITTEE

a. Continued Discussion on Building Next Steps, Objectives & Priorities

Executive Director Johnson presented an updated project estimate for a new facility on the current library site for the Board to review. The consensus of the Board was to ask how the budget can be reduced.

The Board also agreed that more forums and public meetings need to be slated so they can continue to engage with the community before a final decision is made on when to attempt another referendum.

President Smith highlighted priority items to focus on for the upcoming 11/21/23 Special Board Meeting:

1. Executive Director Johnson is to provide an updated timeline from PCI for review and discussion.
2. Johnson is to confer with the architect team on how to reduce the project budget by at least \$1.5 million.

b. Upcoming Coffee with the Board 11/11

President Smith reminded trustees of the upcoming coffee event. All trustees confirmed they planned to attend.

TRUSTEE COMMENTS

There were no Trustee comments.

Executive Director Comments

There were no additional comments from the Executive Director.

Public Comment/Questions

There was no additional public comment or questions.

ADJOURNMENT

Trustee Baumgart moved to adjourn the meeting at 8:55 p.m. The motion was seconded. A voice roll call was conducted with all present voting aye. The motion was approved.

/s/ Mike Harrington

1/24/2024

Minutes Approved: Secretary

Date